



Minutes
Human Services and Health Department Committee Meeting
Wednesday, August 1, 2018-6:00 pm
Henry Dodge Building
Room G46
199 County Rd DF, Juneau, WI 53039

The following business will be brought before the Committee for initiation, discussion, deliberation, and possible formal action subject to the rules of the Board, which may be inspected in the office of the County Clerk.

1. Call to Order
2. Roll Call and Non-Committee Member County Board Attendance-Jeff Berres

Board Present: Mary Bobholz, Mark Roetsch, Stephanie Justmann, Jennifer Keyes, Becky Glewen, David Godshall, Tim Kemmel, Kira Sheahan-Malloy

Absent/Excused: Lois Augustson

Staff Present: Director Becky Bell, Division Manager Monica Hooper, Division Manager Sheila Drays, Division Manager Alyssa Schultz, Supervisor Anne Connors, Supervisor Jody Langfeldt, County Administrator Jim Mielke, Supervisors-Amy Beranek, Kim Kunz, Lisa Grycowski, Amy Booher, Mark Bebel, Sara Gaska, Abby Sauer

Others Present: County Board Supervisor Jeff Berres

3. Public Comment: None
4. Approval of the minutes of the July 11, 2018 meeting

Motion by Stephanie Justmann to approve the July 11th minutes. Seconded by Kira Sheahan Malloy.
Motion Carried

5. DIRECTORS REPORT-Ms. Bell

A. Update: NetSmart Status/Billing/Next Steps

Division Manager Monica Hooper reported to the Board that Human Services is continuing the NetSmart project and working with the Joxel Group. The Joxel Group was on site July 23rd-25th for Train the Trainer. Monica stated things went well but NetSmart and the Joxel Group suggested Dodge County does the update in development. All parties agreed to postpone the go live date to make sure everything is fixed and running correctly.

B. 2019 Preliminary budget and position requests overview

Monica Hooper gave a presentation on the 2019 preliminary budget referring to a power point handout she distributed to the Board. Ms. Hooper also mentioned to the Board that all the position requests that Becky Bell will be presenting are built into these budget numbers along with the associated fringe benefits. Jim

Mielke also addressed the Board stating that Becky, Alyssa, Monica, Sheila and himself have met and reviewed the budget, a follow up budget discussion is scheduled for the week of August 6th. Ms. Bell gave a presentation to the Board for the 2019 position requests with statistic for each unit and stated why these positons are needed in each of these areas. Becky noted that Dodge County Human Services needs to concentrate on prevention. Supervisor Lisa Grycowski discussed how the Child Protective Services Ongoing Unit does not have the manpower to do the supervised visits that the state suggests. Lisa discussed how some families have multiple parents which complicates visits for each child. Board members asked if there was consideration to having employees work 4 ten hour days eliminating the North West Connections contract. Division Manager Alyssa Schultz stated Human Services is required to have crisis on call 24/7 and to eliminate North West Connections would potentially require the department to hire people to take those calls after hours. Supervisor Sara Gaska indicated that North West Connections has noted out of the 27 counties they service Dodge County has one of the highest crisis call volumes. Jim Mielke also noted that prior to North West Connections Dodge County employees were receiving those calls in the middle of the night and there was a tendency at times to send the individual to a state facility such as Winnebago Mental Health. At the conclusion of the presentation, County Board Supervisor Jeff Berres spoke and said it was very refreshing to see a department looking at all avenues to save money.

6. BOARD ACTION

A. Social Services Aide I, II, or III-Child Protective Services Resolution

Motion by Becky Glewen to approve the Social Services Aide I, II or III-Child Protective Services Resolution. Seconded by Jennifer Keyes. Motion Carried

B. Social Services Aide I, II, or III-Youth Justice Services Resolution

Motion by Tim Kemmel to approve the Social Services Aide I, II or III-Youth Justice Services Resolution. Seconded by Kira Sheahan-Malloy. Motion Carried

C. Social Services Aide I, II or III-Community Services, Restitution and Independent Living Skills Program Resolution

Motion by Tim Kemmel to approve the Social Services Aide I, II or III-Community Services, Restitution and Independent Living Skills Program Resolution. Seconded by Becky Glewen. Motion Carried

D. Social Worker I, II, or Senior-Community Services Resolution

Motion by Becky Glewen to approve the Social Worker I, II or Senior-Community Services Resolution. Seconded by Jennifer Keyes. Motion Carried

E. Social Worker I, II, or Senior-Youth Justice Services Prevention Resolution

Motion by Kira Sheahan-Malloy to approve the Social Worker I, II or Senior-Youth Justice Services Prevention Resolution. Seconded by Tim Kemmel. Motion Carried

F. Social Worker I, II, or Senior- Child Protective Services Prevention Resolution

Motion by Becky Glewen to approve the Social Worker I, II or Senior-Child Protective Services Prevention Resolution. Seconded by Tim Kemmel. Motion Carried

G. Psychiatric Therapist II CSP, CCS Program Resolution

Motion by Becky Glewen to approve the Psychiatric Therapist II CSP, CCS Program Resolution. Seconded by Kira Sheahan-Malloy. Motion Carried

H. Economic Support Supervisor Position Resolution

Motion by Becky Glewen to approve the Economic Support Supervisor Position Resolution. Seconded by Tim Kemmel. Motion Carried

I. Crisis Intervention Coordinator Position Resolution

Motion by Mary Bobholz to approve the Crisis Intervention Coordinator Position Resolution. Seconded by Jennifer Keyes. Motion Carried

J. Confirm appointment of Judy Braun to the Commission on Aging and Disability Services.

Motion by Stephanie Justmann to approve the appointment of Judy Braun to the Commission on Aging and Disability Services. Seconded by Tim Kemmel. Motion Carried

7. COMMUNITY SUPPORT SERVICES REPORT-Ms. Drays

A. Stats for June

B. Dining Center Comments

C. WWWP Quarterly Updates

D. WWWP Directors Report

E. 2018 Outreach List

F. Jody Langfeldt retirement recognition

Christina Beach-Baumgartner, Director of the Southern Regional State office addressed the Board and presented Jody Langfeldt with a certificate to show their appreciation for all the years Jody has worked helping the people in the community.

G. Introduction of the new Dodge County Public Health Officer

Human Service Director Becky Bell introduced Abby Sauer as the new Dodge County Public Health Officer. She noted that Abby has been with Dodge County Human Services for almost 6 years as a registered nurse and Abby brings with her an array of experience from the military to working abroad.

8. CLINICAL & FAMILY SERVICES REPORT-Ms. Schultz

- A. Stats for June
- B. Out of home placement costs
- C. June report from Northwest Connections-After Hours Crisis
- D. Northwest Connections May & June expenses

9. FISCAL & SUPPORT SERVICES REPORT-Ms. Hooper

- A. Review June 2018 expenditures & revenues

Supervisor Anne Conners reported to the Board that Human Services has been consistent for the last several months showing more revenue than expenses with the exception of Nutrition which should straighten out after July.

- B. Discuss Johnson Block audit findings

Kevin from Johnson and Block communicated to the County Board on July 17th that findings relating to Clinical Services Billing and Receivables has been rectified. The auditors were on site July 11th and 12th for fieldwork and are still working on SEFSA review. Dodge County was hoping to have the auditors finalize the report by August 21st.

Next Meeting will be September 5th 2018 at 6:00pm

Adjourn

Motion by Kira Sheahan-Malloy to adjourn. Seconded by Tim Kemmel. Motion Carried. Meeting adjourned at 7:35


Lois Augustson, **Secretary**


Mary Bobholz, **Chairperson**


Kris Keith, **Recording Secretary**

It is possible that individual members of other governing bodies of the County government may attend the above meeting to listen, gather information and comment. Such attendance may constitute a meeting of other governing bodies pursuant to *State ex rel. Badke. v. Vill. Bd. of Vill. Of Greendale*, 173 Wis2d 553, 578-74, 494 N.W. 2d 408 (1993). No action will be taken by any other governmental body except by the governing body noticed in the caption above.

Any person wishing to attend whom, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at 920-386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.